

OVERVIEW SCRUTINY RECOMMENDATION TRACKER						
	Recommendation	Action Taken	Time scale	Officer Responsibility	AD & Directorate	Portfolio Holder
Carbon Management Scrutiny Panel						
7	A standing Climate Change and Environment Committee be established to take this forward with regular monitoring of progress of projects through scrutiny / overview. This committee or a reconvened carbon management scrutiny panel should begin work immediately on outstanding issues from this scrutiny and the implementation of reduction projects, assessing action plans and governance procedures outlined in the CRP.	<p><u>UPDATE 22/02/2021:</u> A Climate Change and Environment task force is due to be established with staff champions from across the different service areas together with the relevant portfolio holders. <u>UPDATE 12/05/2021:</u> Now the CC&E Team in place this will be a focus for them. A revised timeline will see this introduced by December 2021. <u>UPDATE OCT 2022:</u> Work has started again on this now a new officer is in post, and it is due to be established by December 2022. <u>UPDATE JAN 2023:</u> Slightly behind schedule but in progress. Staff survey in November 2022 found 25% of respondents were interested in being involved with an internal climate change committee. Structure being finalised before staff invited to express interest in early 2023. <u>UPDATE JUNE 2023:</u> Terms of Reference have been drafted and EOIs have gone out to staff and these are currently being reviewed to ensure a mix across the S&ELCP. <u>UPDATE SEPT 2023:</u> EOIs were invited but unfortunately didn't yield many responses. Has been discussed via the existing staff forum, future leaders and a second EOI request is currently open. A carbon scrutiny subject is proposed for later in this year and could review how carbon & environmental work is being monitored and review this action point if the current EOIs are still not fruitful. UPDATE NOVEMBER 2023: This has been discussed as being something for the next cohort of Future Leaders to take on as a project. The upcoming scrutiny review will look to review progress against the CRP as part of its work.</p>	Jan-24	Sarah Baker - Climate Change and Environment Manager	Communities Directorate - Christian Allen	PORTFOLIO - COMMUNITY SAFETY, LEISURE & CULTURE, AND CARBON REDUCTION Councillor Graham Marsh

11	Include local offsetting projects in the council's carbon strategy and begin to invest in these projects as soon as possible.	<p><u>UPDATE 22/02/2021:</u> Net zero target means that residual emissions can only be offset using approved methods of Green House Gas emissions. More detail on this is due to be given in 2021 following Government consultation. An offsetting strategy should then be developed. SB</p> <p>UPDATE 01/04/2021: No update at present. SB</p> <p>UPDATE 24/09/2021: No further update at present. SB</p> <p>UPDATE 12/01/2022: No further update at present. SB</p> <p>UPDATE JANUARY 2023: No further update at present</p> <p>UPDATE MARCH 2023: no further update at present</p> <p>UPDATE JUNE 2023: No further update at present - this is unlikely to progress formally in 2023-24 as isn't captured in the Annual Delivery Plan. We are in touch with some projects such as seagrass reintroduction off the EL coastline which may in the future hold potential in this regard.</p>	Apr-24	Sarah Baker - Climate Change and Environment Manager	Communities Directorate - Christian Allen	PORTFOLIO - COMMUNITY SAFETY, LEISURE & CULTURE, AND CARBON REDUCTION Councillor Graham Marsh
OVERVIEW STANDING REFERENCE GROUP						
Sutton on Sea Colonnade Project						

3	To work with Lincolnshire County Council to improve the surfacing of Broadway.	<p>22/02/2022: An approach has been made to LCC Highways to understand future scheduling opportunities within the County Council to link up any future planned works to resurface the Broadway car park (ELDC) and any repairs or resurfacing to the Broadway highway (LCC). This is beyond the control of ELDC to implement directly but we will seek to work in partnership with Highways colleagues to minimise local disruption and maximise the impact of the transport infrastructure works. UPDATE 18/07/2022: Agreed and with Delivery team following which a Council decision is required. LR UPDATE MARCH 2023 - No further progress to report. Emphasis has been on completing design works to progress the main build. Site not progressed as a tender opportunity for coming season UPDATE JUNE 2023 (JB): Resurfacing project is not being progressed at this time as works on finalising main contractor arrangements for the Towns Fund Colonnade project are finalised. Works to resurface the car park would be required to be undertaken in the low season (November to March). Intention to revisit scope of works in early 2024 as part of potential alignment with completion of capital works on the main scheme (subject to additional funding and approval being secured).</p>	Apr-24	Darrall Bishop, Project Manager Towns Fund	Growth Directorate - Lydia Rusling	PORTFOLIO - COASTAL ECONOMY - Councillor Steven Kirk
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4	Explore opportunities with universities and museum services to develop the exhibition space.	<p>UPDATE 18/07/2022: Cultural Strategy and NPO bid will support this work. <u>UPDATE MARCH 2023</u>: Works on this will be ongoing, now better supported by the award of NPO status for East Lindsey which will provide extra support to establish Colonnade as a cultural hub. Further complimented by Levelling Up Fund projects inland which will provide additional capacity and resource for local cultural events <u>UPDATE JUNE 2023</u>: Works continuing to appoint main contractor to confirm build programme and completion date for exhibition space, and alignment with NPO activities. <u>UPDATE SEPTEMBER 2023</u> scheme is now in 2 phases: pavilion, beach huts and external works in phase 1; overnight lodges phase 2 subject to business case for consideration by Council. Current focus on commencing works in September. A branding and marketing strategy is being developed to secure future occupiers, uses and users for the spaces. Council has links with lead partners around delivering local cultural events and activities, in good position to plan future events utilising the building and external space when build completed. <u>UPDATE OCTOBER 2023</u>: The branding and marketing strategy will be a hybrid approach. Council officers will do initial consultation and engagement work with local Ward Members and communities, but may need to look to external commission to help develop the associated artwork and brand identity and for a commercial agent to help target potential occupiers as part of implementation.</p>	Apr-24	Darrall Bishop, Project Manager Towns Fund	Growth Directorate - Lydia Rusling	PORTFOLIO - COASTAL ECONOMY - Councillor Steven Kirk
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5	Include more soft landscaping in the final design.	<p><u>UPDATE MARCH 2023</u> Updated landscape design received. Further workshop required to inform local input. <u>UPDATE JUNE 2023</u>: Works to finalise landscaping scope of works and design continue as part of final contractor appointment. Intention to remove planting installation so can be delivered as community project, led by ELDC officers in partnership with local gardening group. <u>UPDATE SEPTEMBER 2023</u>: Final landscaping scheme is still being finalised. Work required to finalise this is underway. There is still time to define the specific planting scheme prior to installation within the available cost allocation and continue to liaise with interested parties on final design. Officers remain in active conversation with community in particular the local gardening group to understand their ongoing willingness, capacity and requirements to maintain specific areas of future community planting spaces within the completed scheme. Their input is part of the preparation of a final scheme. Maintenance of other open spaces within Pleasure Gardens will remain with neighbourhood services. UPDATE November 2023: Following a cost reduction exercise, the proposed final stage 4 design for the scheme was received from the Contractor on 6.11.23. This includes some landscaping design and specification which the team are currently reviewing. It might be agreed in Dec 23, but could slip into next year, due to finalising landscaping details with the Environment Agency, which has caused delays. There is time to resolve this matter, as planting is only due after the Pavilion building has been constructed.</p>	Feb-24	Darrall Bishop, Project Manager Town's Fund	Growth Directorate - Lydia Rusling	PORTFOLIO - COASTAL ECONOMY - Councillor Steven Kirk
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To explore the issues surrounding caravan licensing and enforcement

1	1 - To recognise the need to make Caravan Enforcement a priority for the new Council, with the first priorities dealing with the issue of unauthorised occupancy and to review and strengthen licence conditions;	<p>JUNE 2023 INITIAL UPDATE: 1a - Unauthorised occupancy being a priority: Scrutiny report has been presented at Overview and AGM. Need to now draft EB report in consultation with Housing/Wellbeing and other relevant parties. 1b - Reviewing Licence Conditions. This piece of work needs to be completed once the EB report has gone to full council. NOVEMBER 2023 UPDATE: EB report to be drafted by mid February with view to going to EBB thereafter. The unauthorised running of businesses at caravan sites to be prioritised when reviewing licensing conditions as part of 1B</p>	Feb-24	Jo Parker, Enforcement Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
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2	2 - The Caravan Enforcement Team was only created on October 3, 2022, and given it has inherited a huge backlog, which will take at least two years of concentrated work to clear, this council must recognise, as a priority, the need to staff this team adequately as well as employing an apprentice;	<p>JUNE 2023 INITIAL UPDATE: Request for more staff resource will be included in the EB report, which is to be drafted. The apprentice will fall outside of the EB report and already has approval. First College has been contacted to initiate this recruitment and is in process. <u>UPDATE OCTOBER 2023:</u> When advertising for Apprenticeship, the approach taken is to advertise on the Council's website and social media channels, via the First4Recruitment System, via First College and also advertise on the National Government Apprenticeship website. Rachel Robinson. NOVEMBER 2023 UPDATE: Recruitment for the apprenticeship was completed without success so had to go back out to advert again. Interviews taking place in November in anticipation to appoint into the post if there is a suitable applicant at interview. The remainder of staff capacity will be addressed in the EB report which is to be drafted by mid February with view to going to EBB thereafter.</p>	Feb-24	Jo Parker, Enforcement Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
3	3 - To receive the 7-year Caravan Park Development Plan drawn up by the Planning Enforcement Service Manager and set a timeline to bring it to fruition;	<p>JUNE 2023 INITIAL UPDATE: This will be included in the EB report. NOVEMBER 2023 UPDATE: EB report to be drafted by mid February with view to going to EBB thereafter.</p>	Feb-24	Jo Parker, Enforcement Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton

4	4 - Draw up, as a matter of urgency, a register of every East Lindsey Caravan site, including existing planning permissions, and this to be shared with Emergency Planning Services;	<p>JUNE 2023 INITIAL UPDATE: Caravan Planning History Searches are in progress now. Once completed the public register can be updated and shared with Emergency Planning. This work on-going. Meeting with Emergency Planning arranged for 7th June to discuss partnership working and information sharing (which will also feed into Floodex exercise outcomes). <u>UPDATE OCTOBER 2023</u>: Caravan Planning History Searches are still in progress. Several meetings have taken place between the licensing team and Emergency Planning. That resulted in the licensing team making amendments to some current processes that enable the licensing team to obtain additional information. That additional information will be useful for emergency planning in the event of a major incident. GGP work has been completed so additional information can be input into the caravan overlays. Once completed that can be shared with emergency planning.</p>	Feb-24	Jo Parker, Enforcement Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
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5	5 - The Caravan Enforcement team to improve liaison with the Council Tax Team, including improved training for relevant officers, in order to prevent the many current misunderstandings about who is liable for council tax payments. To also amend council tax website pages to make them clearer;	<p>JUNE 2023 INITIAL UPDATE: Met with Council Tax (CT) to discuss website, training, communication and request access to council tax records. Caravans team to change CT and caravan pages to create better links. CT Lead to approve changes and upload to website. Training identified for customer services needing a crib sheet. Refresher training for CT staff on enforcement/licencing involvement. Sharron Hammond to liaise with Customer Services for the training, JP & LG to provide.</p> <p>UPDATE OCTOBER 2023: All caravan web pages amended, improved. Caravan team attending CT meeting to discuss caravan licensing/planning for improved working relationships. Crib sheet for customer services in progress. Access to CT records discussed with a view to allowing access directly by enforcement/caravan licensing. NOVEMBER 2023 UPDATE: Caravan licensing website pages have now been fully updated. CT website pages in relation to caravan occupancy have also been updated and now linked to each other for improved and clear information for customer. This aspect is not complete. 5.12.23 caravan licensing officers are invited to CT team meeting to present on caravan licensing and a q&a session to improve CT officer knowledge and consistency when dealing with council tax on caravan sites. Further meeting taken place with CT team leader to agree approach to crib sheet for customer services and is ongoing as we need to understand how the customer CRM system works.</p>	Feb-24	Jo Parker, Enforcement Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
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6	6 - Review the findings of the Capacity Grid operation undertaken on behalf of the council in 2018-19 and make recommendations in the light of this review;	<p>JUNE 2023 INITIAL UPDATE: Priority to locate the findings of this (and/or details of council tax paid on sites) to demonstrate additional money brought in for ELDC. Need to liaise with PSPS to establish if we still hold this information. <u>UPDATE SEPTEMBER 2023</u>: Liaising with Information Management about how to request this information, does it have to be requested via FOI legislation given that Capacity grid provided the information to PSPS Council tax. The legislation is being assessed to check that the requests are made the correct and lawful way. Also to establish if this information is held. Should be completed and responses received by end of the year. <u>UPDATE OCTOBER 2023</u>: Council tax team have confirmed they cannot provide this information as it is not held in a format that distinguishes any figures for council tax generated by caravans specifically as a result of the capacity grid work. Proposal to close the recommendation. NOT ACCEPTED, further details required.</p> <p><u>NOVEMBER 2023 UPDATE: I have gone back to Council tax team to request a further explanation. Update to be provided when response is received. JP</u></p>	Feb-24	Jo Parker, Enforcement Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
7	7 - Liaise with the county council and / or VOA as appropriate to ensure the correct amount of council tax and business rates is collected from Caravan Parks;	<p>JUNE 2023 INITIAL UPDATE - Need to liaise with PSPS how this piece of work can be done. <u>UPDATE SEPTEMBER 2023</u> - Liaising with Council tax to progress this inquiry <u>NOVEMBER 2023 UPDATE: Inquiry made and awaiting reply</u></p>	Jan-24	Jo Parker, Enforcement Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton

8	8 - The council to lobby MPs and Ministers to improve holiday caravan legislation and fines, which have not been reviewed by parliament since the 1960's;	<p>JUNE 2023 INITIAL UPDATE: Report sent to Matt Warman and Victoria Atkins. Consider arranging a meeting with them to discuss the matter further. Investigate existence of relevant APPG. Portfolio Holder to pursue. UPDATE NOVEMBER 2023: Now in the process of arranging a meeting with MPs Warman and Atkins on this matter. There is also the LGA Coastal SIG, the Coastal Communities Network, and the Coastal Communities APPG.</p> <p>https://www.coastalpartnershipsnetwork.org.uk/ The LGA SIG visited East Lindsey in September. Their next meeting in in December, we hope to get this on the agenda, with a specific ask for their assistance through the APPG for updating legislation to allow for effective enforcement etc. The APPG link is https://www.parallelparliament.co.uk/APPG/coastal-communities There was a Holiday Parks and Campsites APPG, but that appears now to be defunct: https://www.parallelparliament.co.uk/APPG/holiday-parks-and-campsites However the MPs from this one have joined the Coastal Communities one.</p>	Feb-24	Rebecca James, Scrutiny & Policy Officer	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
9	9 - Obtain specialist legal opinions on how a charging regime could be introduced for holiday sites, and a further opinion on strengthening licensing conditions, including the internal quality of the accommodation;	<p>JUNE 2023 INITIAL UPDATE: In progress to look at ideas of what we think we might be able to charge for in line with legislation that we currently don't and to obtain legal advice following this. Also fees and charges currently set within the existing legislation is part of the lobbying MPs and Ministers to amend legislation. Legal opinion about the licence conditions being strengthened will form part of the work for 1b of the tracker. <u>NOVEMBER 2023 UPDATE: Legal opinion has been requested on fees and awaiting response.</u></p>	Jan-24	Jo Parker, Enforcement Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton

10	10 - Consolidate the information available for the general public in plain English to stop the confusion about what is legal and what is not, particularly when buying a caravan on a site. This should have particular reference to Council Tax and local searches;	JUNE 2023 INITIAL UPDATE: In progress - links into no5 on the tracker. Cannot be completed until 5 has been. NOVEMBER 2023 UPDATE: This has been completed - refer to no5 for details. Proposal to close this recommendation.	Dec-23	Jo Parker, Enforcement Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
11	11 - Investigate creating a star rating for all sites to consolidate standards of compliance as part of the longer-term plans for the caravan licensing team;	JUNE 2023 INITIAL UPDATE: This piece of work can only be delivered if more staff resources is approved. This recommendation is to be included in the EB report for members to consider. NOVEMBER 2023 UPDATE: EB report to be drafted by mid February with view to going to EBB thereafter.	Feb-24	Jo Parker, Enforcement Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
12	12 - Work with site owners to encourage and promote membership of local and national support groups such as Caravan Park Watch and the BHHPA;	JUNE 2023 INITIAL UPDATE: On going already. NOVEMBER 2023 UPDATE: Ongoing work. Proposal to close this recommendation as it is part of the work done by the caravan licensing and enforcement team	Dec-23	Jo Parker, Enforcement Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
13	13 - As the council dealing with the largest concentration of caravans in Western Europe, use this experience to consider offering training for other councils on best practice in the caravan industry. This could potentially provide an additional income stream for the Council;	JUNE 2023 INITIAL UPDATE: This piece of work can only be delivered if more staff resources is approved. This recommendation is to be included in the EB report for members to consider. If approved this piece of work can start to be delivered once all other pieces of work in this tracker has been completed. This is a long term aim 7+ years minimum.	2029-2030	Jo Parker, Enforcement Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton

14	14 - Support relevant outcomes from Floodex and establish closer working relationships with staff at Skegness and Louth fire stations;	JUNE 2023 INITIAL UPDATE: Meeting with Emergency Planning arranged for 7th June to discuss partnership working and information sharing (which will also feed into Floodex exercise outcomes). <u>UPDATE SEPTEMBER 2023</u> – Several meetings have taken place already with Emergency Planning. Better liaison has started already and we are working closely to amend documents and developing the ggp overlays for caravan sites which can be used and shared with Emergency planning. This work is continuing.	Feb-24	Jo Parker, Enforcement Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
15	15 - In future, officers dealing with planning applications for new caravan sites, or for existing sites requesting an extension to their site size or seasonal opening times, should be required to add Section 106 requirements when submitting conditions and these need to be followed up.;	JUNE 2023 UPDATE: Meetings with relevant external parties will be arranged. S106 monitoring officer input will also be requested together with Policy Manager and policy committee input. <u>UPDATE SEPTEMBER 2023:</u> This action has been passed to Andy Booth to action. UPDATE NOVEMBER 2023: Planning obligations can assist in mitigating the impact of unacceptable development to make acceptable in planning terms. They may only constitute a reason for granting planning permission if they meet the tests that they are necessary to make a development acceptable in planning terms. The tests are set out as statutory tests in regulation 122 as policy tests in the NPPF. Concerns in ensuring that any additional pressures on local services are considered and mitigated when possible are noted and supported by SP28 in the Local Plan. Infrastructure requirements, such as road improvements are capable of being modelled and assessed so compliance with relevant tests can be evidenced. That has not been straight forward in assessing impacts on other services ,such as NHS provision, given the 'transient' nature of caravan occupancy and the fact that it is a requirement that occupiers will have their permanent home elsewhere. Where there is a breach of any occupancy condition, then remedy would be through enforcement, but for those genuinely on holiday, the NHS have not to date been able to legitimise need for mitigation. Continued...	Feb-24	Andrew Booth, Development Management Lead	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton

15	continued	<p>NOVEMBER 2023 UPDATE CONTINUED: We do that based on relevant evidence of impact and need to mitigate. That approach is relevant for all types of development proposal, including caravan developments. However, unlike housing development where there would be a resident, permanent population, the nature of tourism developments is that the population is transient, such that the evidence of impact or direct, consequential need for mitigation isn't really there when considering impact on services – the additional pressures are really, sporadic to the service delivery rather than an on-going need for infrastructure improvements. I understand that for a period of time (up to about 2017, I think) the Council did seek s.106 obligations for monies from caravan development to deliver community benefit as a means of overcoming the exceptions test requirements for flood risk in the Coastal area of the district i.e. effectively a part justification for allowing the development in a flood risk area. That approach wasn't supported on appeals, where the Inspectors considered that the relevant legal tests weren't satisfied, so the approach was 'dropped' and some of those legal agreements had to be revisited. In essence, although now a few years ago, the idea of securing additional mitigation through s.106, without full justification has been tried, but didn't succeed! Cannot be taken any further as SP28 is already being used where appropriate. Recommendation to close this proposal</p>	Feb-24	Andrew Booth, Development Management Lead	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
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16	16 - Consider reviewing the Planning Policy in relation to caravan sites and any restrictions as part of the local plan review;	JUNE 2023 INITIAL UPDATE: Mike Gildersleeves to liaise with Policy Manager and provide an update to a future meeting. <u>UPDATE SEPTEMBER 2023:</u> This action has been passed to Andy Booth to action and an update on progress will be provided in November 2023. UPDATE NOVEMBER 2023: The Local Plan Review is currently being progressed. Detailed discussions have been undertaken with the Planning Policy Manger who has confirmed review of tourism policy through that formal process and with reference to evidence provided through the experience of the Development Management Team in implementing the policy requirements and objectives. Ongoing dialogue between the two arms of the planning service will continue to help shape policy detail. Local Plan should be ready to submit to OINS in autumn 2024	Sep-24	Andrew Booth - Development Management Lead	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
17	17 - As part of their remit, the portfolio holder for the coast to arrange regular meetings with coastal operators - other portfolio holders could support on issues such as health and housing;	JUNE 2023 INITIAL UPDATE: CLLR ASHTON TO ARRANGE WITH COASTAL OPERATORS AND OTHER PORTFOLIOS AS APPROPRIATE <u>UPDATE SEPTEMBER 2023:</u> Scrutiny Officer to coordinate this piece of work with relevant portfolio holders and report back once meetings have been arranged. UPDATE NOVEMBER 2023: The group that Cllr Kirk used to meet with stopped because of COVID and the group never restarted. Currently Cllr Kirk meets site owners and operators on a one to one basis.	Mar-24	Rebecca James, Scrutiny & Policy Officer	Growth Directorate - Mike Gildersleeves	PORTFOLIO - COASTAL ECONOMY - Councillor Steven Kirk
18	18 - Seek to work in partnership with Lincolnshire Trading Standards to investigate 'rogue' operators.	JUNE 2023 INITIAL UPDATE: This will feed into the EB report and dependant on whether the Council want enforcement action to be taken for unauthorised occupancy on site operated by 'rogue' and non-compliant operators.	Feb-24	Jo Parker, Enforcement Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton

How can ELDC help improve the design, quality, and choice of new and existing housing in the district?

1	ELDC will set local energy efficiency minimums above and beyond the minimum standards required by building regulations, in line with its carbon commitments. This commitment will be a clear and central part of the reviewed Local Plan.	<u>UPDATE JULY 2023:</u> Will consider as part of local plan review, mindful of not further delaying the review due to need for evidence of viability. Could be a scoping piece of work for the planning policy committee <u>UPDATE SEPTEMBER 2023:</u> An update on progress will be fed back to Overview via this tracker later in the year	Jan-24	Simon Milson - Planning Policy and Research Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
2	ELDC will adopt a 'Fabric First' approach and look to encourage new build homes to be of as high a standard as possible to minimise the need for and facilitate retrofitting in the future. This 'Fabric First' approach will be part of the Local Plan and help inform our policy and decisions.	<u>UPDATE JULY 2023:</u> Will consider as part of local plan review, mindful of not further delaying the review due to need for evidence of viability. Could be a scoping piece of work for the planning policy committee <u>UPDATE SEPTEMBER 2023:</u> An update on progress will be fed back to Overview via this tracker later in the year	Jan-24	Simon Milson - Planning Policy and Research Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
4	The Local Plan will consider a Supplementary Planning Document (SPD) detailing how building layouts are to be planned to maximise solar gain and the functioning of PV (Photo Voltaic), as well as the consideration regarding additional space required for other renewable technologies.	<u>UPDATE JULY 2023:</u> This will be a consideration once the local plan is completed and in line with published LDS <u>UPDATE SEPTEMBER 2023:</u> An update on progress will be fed back to Overview via this tracker later in the year	Jan-24	Simon Milson - Planning Policy and Research Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton

5	Builders and architects will be supported and encouraged to ensure home interiors and landscaping are designed for accessibility for all, in all homes – providing homes for life without recourse for major adaptation.	UPDATE JULY 2023: This will be a scoping piece of work for the planning policy committee – links to design policies in the new local plan. Supports broader objectives linked to Ageing Better work etc. UPDATE NOVEMBER 2023: the design policies have not been looked at in detail as yet as Policy Committee but will be considered by Committee in the current months as we progress the review of the Local Plan.	Jun-24	Simon Milson - Planning Policy and Research Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
9	ELDC buildings will be, as far as possible, exemplars for higher building standards.	UPDATE JULY 2023: There is an aspiration across the Partnership for this to happen. Adrian Sibley looks after Major Projects and can provide an update to future meetings on this if required. NOVEMBER 2023 UPDATE: This is an ongoing requirement that is now part monthly update reporting and will also be part of future updates on Towns Fund projects. Proposal to close this recommendation.	Nov-23	Adrian Sibley - Deputy Chief Executive Programme Delivery	Programme Delivery Directorate - Adrian Sibley	PORTFOLIO - PLANNING Councillor Tom Ashton
10	ELDC will consider the feasibility of returning to house building / mixed stock holding to balance and influence our local market.	UPDATE JULY 2023: There is an aspiration across the Partnership for this to happen. Matthew Hogan to provide an update on this. UPDATE NOVEMBER 2023: In October ELDC agreed to take part in the Local Authority Housing Fund scheme; a programme which will provide the authority with funding to deliver nine new properties as long term investment to meet housing need. As part of the same decision making process, the authority also agreed to set aside a further £1m in funding for temporary accommodation, and register as a provider of Social Housing with the Social Housing Regulator. The focus is now on the delivery of this investment, with officers monitoring further opportunities to expand this type of investment further. Proposal to close this recommendation as this will be monitored through the Annual Delivery Plan.	Oct-23	Matthew Hogan - Assistant Director Strategic Growth and Development	Growth Directorate - Matthew Hogan	PORTFOLIO - PLANNING Councillor Tom Ashton

12	ELDC will seek to provide more assistance in writing neighbourhood plans. As officer time is limited, we suggest it could be achieved through a peer support network, co-ordinated by ELDC and working alongside other organisations and authorities.	UPDATE JULY 2023: Noted and supported as far as resources allow, barrier is lack of resources available to us to assist on a bigger scale, but can point parish and town councils to examples and others who can assist. Will continue to assist and signpost where asked. UPDATE NOVEMBER 2023: As part of our Annual Delivery Plan requirements, we continue to assist anyone who wishes to produce an NDP. We have this year assisted Skegness in finalising the adoption of its NDP. We are working closely with a number of others, including Belchford and Fulletby. Additional resources are being considered on an as-and-when-needed basis. Proposal to close this recommendation.	Dec-23	Simon Milson - Planning Policy and Research Service Manager	Growth Directorate - Mike Gildersleeves	PORTFOLIO - PLANNING Councillor Tom Ashton
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